

Online
PROBE BULLETIN CONTEST
___BETY ___IBC



GRAMMAR & STYLE
Score sheet

District	Year	TOTAL SCORE
Bulletin	Issues	
Editor(s)	Chapter	
Judge	Tel.No.(optional)	
Address		

INSTRUCTIONS TO JUDGES

In this category you are judging the "arrangement of the bulletin, the mechanics of writing that require certain standards. Of the 2,000 points in the four categories, 200 points has been allocated to the Grammar & Style (G&S) Category. Each issue accounts for 66 of the 200 points.

The category is scored by deducting points for errors; however, some bulletin content cannot be evaluated according to the criteria for Grammar & Style. Therefore, the following non-writing features of a bulletin are not to be judged.

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|---------------------------------------|-------------------------------|-----------------------------------|------------------------------|
| <i>nameplate</i> | <i>cartoons</i> | <i>birthday/anniversary lists</i> | <i>mailer/address block</i> |
| <i>line art/illustrations</i> | <i>guest/membership lists</i> | <i>contest scores</i> | <i>promotional materials</i> |
| <i>photographs (but not captions)</i> | <i>officer lists</i> | <i>tags/musical notation</i> | <i>"white" space</i> |
| <i>"filler" slogans, mottos</i> | <i>directory changes</i> | <i>advertisements</i> | |

borrowed material that has been pasted in without being reformatted or edited

JUDGING PROCEDURES

- | | |
|--|--|
| <p>1. Mark out all material to be excluded from judging because of non-writing features. Estimate the amount of material left on each page after material not to be judged is excluded, for example, 60% for a particular page. Add the fractions of pages to determine the total number of judgeable pages. Evaluate all the remaining copy according to the standards and practices associated with each of the three sub-categories; punctuation, grammar, and style. Use the tally sheet (next page) to record accumulated point deductions.</p> <p>2. Enter in the appropriate blanks of the Scoring Summary (below) the total points deducted for each sub-category.</p> | <p>3. After totaling the pointdeductions from all three categories, for a single-issue contest, subtract the total points deducted from 200 and insert the difference in the Total Score box in the upper-right corner of this page. For a three-issue-contest, add the point deductions from all three issues, subtract the sum from 600 points, and insert the difference in the Total Score box.</p> <p>4. Most importantly, prepare a positive and enthusiastic critique (your "A&R" session). Note the bulletin's strengths as well as major areas in need of improvement. Whenever possible, refer the editor to the appropriate pages of the <i>PROBE Style Manual</i>.</p> |
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SCORING SUMMARY for three judged issues

___	___	___	Punctuation points deducted
___	___	___	Grammar points deducted
___	___	___	Style points deducted
___	___	___	Total points deducted
___	___	___	Judgeable pages
___	___	___	GS index (total points deducted/judgeable pages)

Judge's signature

Date

(NOTE: The format of this page has been changed from the printed version to maintain the portrait orientation for those printing these pages.)

PUNCTUATION

Non-word markings and symbols used to enhance readability. Deduct one (1) point for each occurrence up to a maximum of five (5) for those features marked with an asterisk (*).

___	___	___	P1* Misuse/omission of capital letters
___	___	___	P2* Misuse/omission of commas
___	___	___	P3* Misuse of apostrophe in possessives/contractions
___	___	___	P4* Misuse/omission of terminal punctuation
___	___	___	P5* Misuse of ellipses
___	___	___	P6* Misuse of quotation marks
___	___	___	P7* Misuse of colons, semicolons, parentheses, dashes
___	___	___	P8 Incorrect hyphenation/ syllabication
___	___	___	P9* Incorrect punctuation with quotation marks
___	___	___	subtotal

GRAMMAR

Basic rules, principles, and practices of composing complete sentences, selecting word forms, and other conventions. Deduct two (2) points for each error up to a maximum of five (5) for items marked (*).

___	___	___	G1 Misspelled/mistyped words
___	___	___	G2 Mixed/incorrect word forms (there/their)
___	___	___	G3 Sentence fragment
___	___	___	G4 Run-on sentence
___	___	___	G5 Subject-verb agreement
___	___	___	G6 Pronoun-antecedent agreement
___	___	___	G7 Pronoun forms (wrong case, mixed voice)
___	___	___	G8 Shifts in number, voice, tense
___	___	___	G9 Modifiers (comparative forms, dangling, misplaced)
___	___	___	G10 Incorrect verb tense
___	___	___	G11 Faulty parallelism
___	___	___	G12* Incorrect writing of numbers and numerals
___	___	___	G13* Incorrect writing of dates
___	___	___	subtotal

STYLE

Method of expression in clear, varied, idiomatic language. Deduct three (3) points per error occurrence up to a maximum of five (5) for items marked with an asterisk (*).

___	___	___	S1* Overuse of exclamation point ('screamers')
___	___	___	S2* Using inaccurate abbreviations/ symbols/clipped words
___	___	___	S3 Using clichés, trite phrases, inappropriate slang
___	___	___	S4 Unnecessary passive voice sentence contractions
___	___	___	S5 Unnecessary vague, abstract, esoteric language
___	___	___	S6 Unvaried sentence length and type
___	___	___	S7 Wordiness
___	___	___	S8 Awkward, non-idiomatic phrasing
___	___	___	S9 Paragraphing (too short or too long)
___	___	___	S10 Disorganized content; lack of unity and coherence
___	___	___	S11 Titles of articles awkwardly worded or vague
___	___	___	subtotal